

## REQUEST

### for the grant of authorisation for collective management of copyright and related rights in the Republic of Croatia

1.	Name of the organisation	
2.	Personal identification number (OIB) of the organisation	
3.	Registered office of the organisation or its principal place of business in the Republic of Croatia or the European Union, telephone number, telefax number and e-mail address	
4.	Legal form of the organisation	
5.	Number of employees with the organisation	
6.	Categories of copyright or related rights holders whose rights the organisation intends to manage and types of rights the organisation intends to manage for the respective holders	
7.	Number of powers of attorney issued for representation of a right holder	
8.	Number of contracts concluded with foreign collective management organisations (if applicable)	
9.	Name and surname, personal identification number/OIB and address of a natural person responsible for legal affairs of collective management of rights, employed in the profession service of the organisation <sup>1</sup>	
10.	Name and surname, personal identification number/OIB and address of a natural person responsible for financial affairs of collective management of rights, employed in the professional service of the organisation <sup>2</sup>	

<sup>1</sup> a person with a completed integrated undergraduate and graduate university study of law or an equivalent study of law in accordance with previously valid regulations, who has at least two years of professional experience in the management of copyright and related rights and a command of English, French or German

<sup>2</sup> a person whose professional qualifications meet the accounting regulations and who has at least two years of professional experience in organising and managing accounting

11.	Name and surname, personal identification number/OIB and address of an attorney and/or name, personal identification number/OIB and address of the registered office of a legal person registered to perform the activity of accounting <sup>3</sup>	
12.	Website of the organisation	
13.	Name and surname and e-mail address of a person authorised to communicate with the State Intellectual Property Office	
14.	Name and surname of the person managing the business of the organisation	
15.	Enclosures to the request:	<p>Evidence of the legal form of the organisation, including the information about the registered activity</p> <p><input type="checkbox"/> Statute of the organisation</p> <p><input type="checkbox"/> General rules of distributing the amounts due to right holders and other information and documents prescribed by Article 250 of the Copyright and Related Rights Act<sup>4</sup></p> <p><input type="checkbox"/> The list of persons (names and surnames, personal identification numbers/OIB and residence addresses) who manage the business of the collective management organisation</p> <p><input type="checkbox"/> The list of organisation members based on the powers of attorney received and their copies</p> <p><input type="checkbox"/> The list of mutual representation agreements with other collective management organisations, with the names of organisations parties to these agreements and their copies (if applicable)</p> <p><input type="checkbox"/> A written statement of the person managing the business of the organisation (substantiated by corresponding data) showing that the organisation has corresponding material and human resources for collective management of rights<sup>5</sup></p>

<sup>3</sup> To be applied if the organisation does not employ professionals listed under point 9 and 10 of the Form

<sup>4</sup> [Zakon o autorskom pravu i srodnim pravima \(NN 111/21\)](#), hereinafter: the CRRA

<sup>5</sup> Article 224 paragraph (3) or paragraph (4) of the CRRA

		<p>Evidence of qualification degree, adequate professional experience and of knowledge of foreign languages for the person under point 9 as well as evidence of this person's employment with the organisation filing a request</p> <p><input type="checkbox"/> Evidence of meeting the regulations for accounting and of corresponding professional experience for the person under point 10 as well as evidence of this person's employment with the organisation filing a request</p> <p><input type="checkbox"/> A contract concluded with an attorney and/or a legal person registered for accounting and evidence of these persons' meeting the requirements under Article 224 paragraph (3) subparagraph 2 of the CRRA</p> <p><input type="checkbox"/> A written statement of a responsible person (substantiated by corresponding data) showing that the organisation intending to issue multi-territory licences of rights in copyright musical works for online use has corresponding information capacities for electronic processing of data necessary to issue such licences, to establish the repertoire and keep record of its exploitation, to exchange the data with right holders and internet service providers, to issue invoices to the users, to collect revenue from the rights and to distribute the amounts due to right holders<sup>6</sup></p> <p><input type="checkbox"/> The business plan of the organisation, which includes the general plan of activities, organisational, technical and personnel structure of the organisation and the plan (projection) of income and expenses for at least three years</p> <p><input type="checkbox"/> Evidence of payment of procedural costs as prescribed<sup>7</sup></p>
--	--	---

<sup>6</sup> Only for the organisation intending to issue multi-territory licences of rights in copyright musical works for online use

<sup>7</sup> Article 47 of the Regulation on Fess for Proceedings in the Field of Intellectual Property and Professional Services of the State Intellectual Property Office (NN 119/21)

In \_\_\_\_\_, on \_\_\_\_\_.

Signature of an authorised person

Note:

In the case referred to in Article 226 paragraph (2) of the CRRA, a contract concluded with another collective management organisation shall be enclosed to the request.

In the case referred to in Article 226 paragraph (3) of the CRRA, a contract concluded with a natural or legal person and documents proving that this person meets the professional criteria for administrative, technical or auxiliary tasks to be performed for the collective management organisation shall be enclosed to the request.